

## Hull City Council Information Leaflet for Families with Children and Young People who have Education, Health and Care plans (EHCP).

**If you are moving to live in Hull City and have a child or young person who has an Education, Health, and Care plan.**

### **Before you move...**

- If you are moving to live in Hull City and you have a child with an EHC plan, before you move, contact the SEND team at your local authority, to let them know you are moving.
- If possible, do this at least 15 days before the move takes place.
- The reason for this is so the SEND team at your 'old' local authority can arrange for your child's EHC plan and SEN file to be transferred to Hull City SEND team on the day of the move (or within 15 working days of being informed you have moved).
- Hull City SEND service will become responsible for the maintenance of your child's EHC Plan on the day you move into Hull providing we have received the EHC plan from your 'old' local authority.

### **Getting a school place for your child...**

- When a child or young person with an EHC plan moves to Hull, the Hull SEND team arranges a school place, not Hull Mainstream School Admissions team.
- After you have moved into Hull, and your 'old' local authority has sent your child's EHC plan to us, we will contact you to discuss educational provision for your child.

### **Things Hull SEND team must do...**

- Contact you to discuss education for your child.
- Maintain your child in the school named in Section I of the EHCp if this is practical until we can make other arrangements.
- If we can't maintain your child at the existing school (generally because it is too far), we will arrange temporary education while we seek a permanent school place for your child.
- We must amend your child's EHC plan and issue you with a Notice of Amendment for your views.

- We must let you know within six weeks whether we will bring forward the date for reviewing the EHC plan, or whether we will carry out a re-assessment of your child's SEN.
- If we do not bring forward the review date, we must review the EHC plan within a year of the last review or when the plan was issued.

### Finally...

- Moving house can be very stressful and you may have forgotten to let your 'old' local authority SEND team know you have moved.
- If this happens, don't worry, contact us and we can help sort things out.

Our contact details are:

### **SEND Assessment & Review Team**

Hull City Council

79 Lowgate,

Hull, HU1 1HP

**Telephone: 01482 616 007**

**Email: [send@hullcc.gov.uk](mailto:send@hullcc.gov.uk)**

**You can also get free advice and information from...**

### **SEN and Disability Information, Advice and Support Service (SENDIASS)**

The SEN and Disability Information, Advice and Support Service (SENDIASS) is available to provide parents/carers of children with special educational needs access to free neutral, impartial information and guidance in relation to special educational needs procedures.

Contacts details are:

### **KIDS**

182 Chanterlands Avenue, Hull, HU5 4DJ

**Telephone: 01482 467541**

**Email: [hullsendiass@kids.org.uk](mailto:hullsendiass@kids.org.uk)**